UNDERSTAND DOWN UNDER – INTERNSHIP POSITION

About UDU

UDU began in 2006, and remains committed toward the individual, ensuring every tour is of the highest standard. Through the deliverance outstanding experiences, and by supporting environmentally sustainable practices, UDU aims to establish the Royal National Park as Sydney’s best destination for nature-based day tours.

Internship at UDU

UDU’s interns, just like our tour companions, get treated differently. We ensure that your internship gives you real experiences, real responsibilities and real skills. We are a young, innovative business and we love interns with fresh ideas and energetic go-getter attitudes, and in return you will get to play a part in real business operations, be involved in key decision making and be a valued part of the team.

The position - Accounting

We have a position for an accounting intern to help with the general day to day accounting requirements of the business. We are looking for someone who wants to gain experience in the following tasks:

Tasks:
- Entering receipts
- Reporting
- File management
- Reconciliation
- Booking system account management

Terms of internship

- Duration would be the required hours of the subject, ideally 1-2 days a week spread over the summer period (from September to April – extensions available)
- The position is unpaid
- Intern must be covered by self-covered public liability insurance

Details

UDU is based 10 minutes from Bondi Junction station. However, a lot of the tasks can be completed either throughout the city of Sydney, or at your own location (home or UTS Haymarket etc)

If you need any other information or would like to propose an internship under a different position, please don’t hesitate to call (0448 388 687) or email info@udu.com.au.

Please email your covering letter and CV to: Jessica Montalto; info@udu.com.au