Organisation's Evaluation of Student

Student Details
Name [ ] Email [ ] Phone [ ]

Organisation Details
Name [ ] Supervisor Name [ ] Email [ ] Phone [ ]

Placement Details
Absences/Leave
sick [ ] study [ ] other [ ]

Average hours per week [ ] No. of work weeks completed [ ]
start date [ ] end date [ ]

Task Performance
Major Tasks (from Org Student Agreement)

Task Difficulty (given students stage/age)
Low [ ] Med [ ] High [ ] Poor [ ] Acceptable [ ] Good [ ] Excellent [ ]

Task Performance level
Low [ ] Med [ ] High [ ] Poor [ ] Acceptable [ ] Good [ ] Excellent [ ]

How would you rate the student's
Business Awareness None [ ] Minimal [ ] Average [ ] Impressive [ ]
Professionalism None [ ] Minimal [ ] Average [ ] Impressive [ ]
Communication skills None [ ] Minimal [ ] Average [ ] Impressive [ ]
Teamwork skills None [ ] Minimal [ ] Average [ ] Impressive [ ]
Computer skills None [ ] Minimal [ ] Average [ ] Impressive [ ]
Technical/analytical/conceptual ability None [ ] Minimal [ ] Average [ ] Impressive [ ]

How much did the student require
Direction of new tasks
None [ ] Minimal [ ] Appropriate [ ] Excessive [ ]
Supervision while tasks were in progress
None [ ] Minimal [ ] Appropriate [ ] Excessive [ ]
Intervention when things did not go according to plan
None [ ] Minimal [ ] Appropriate [ ] Excessive [ ]

How well did the student
Learn from having setbacks N/A [ ] Poor [ ] Appropriate [ ] Impressive [ ]
Work as part of a team N/A [ ] Poor [ ] Appropriate [ ] Impressive [ ]
Build professional relationships N/A [ ] Poor [ ] Appropriate [ ] Impressive [ ]
Student's Major Strengths

Student's Areas for Improvement

Assessment of placement
Organisation's overall assessment of the student's placement

Yes, I have discussed this evaluation with the student

Overall Performance Rating

Estimated value of the student's contribution

Evaluated By

Name Email Phone